

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION
Regular Public Meeting Minutes – Virtual Meeting 7:00 p.m.
Tuesday, March 16, 2021

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

Mrs. Skellinger called the meeting to order at 7:00 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

The Pledge of Allegiance was led by the following students:

Ash LaPiana & Audrey Swanson

The Following Members of the Board of Education were Present:

Mrs. Cavanaugh	Mrs. Gassman	Mr. Kramer
Mr. Pringle	Mrs. Scullion	Mrs. Skellinger
Mrs. Tabakman-Plancher	Mr. Waters	

The Following Member of the Board of Education was Absent:

Mr. Riley

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PRESENTATIONS:

- February Students of the Month Presentation

BME:

Pre-K –	Lily Bonett
Kindergarten –	Jillian O’Horo
1 st Grade –	Mathews Silva
2 nd Grade –	Sadie Robert
3 rd Grade –	Haylee Hiner
4 th Grade –	Ava Reilly

FAS:

5 th Grade –	Sama Ismail
6 th Grade –	Emma & Jamie Poulos
7 th Grade –	Mackenzie Rogers
8 th Grade –	Luke McKeon

PUBLIC COMMENTS:

None

APPROVAL OF MINUTES

February 9, 2021	Special Work Session Meeting
February 23, 2021	Regular Public Meeting
February 23, 2021	Executive Session

Motion offered by Mr. Waters and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 8/0.

BUILDING AND GROUNDS RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various Resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed Resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, use of the BME front entrance by the WLB PTA, for an outdoor spring bookfair, April 24 & 25, 2021 from 9:00 a.m. to 1:00 p.m. (Certificate of Insurance on File).
2. Move to approve, upon the recommendation of the Superintendent, use of the West Long Branch District Baseball/Softball Fields by the Shore Regional Little League for practices and games from March 17, 2021 through July 15, 2021 from 5:30 p.m. to 8:00 p.m. on Mondays - Fridays and 9:00 a.m. to 5:00 p.m. on Saturdays. (Certificate of Insurance on File).

Motion offered by Mrs. Cavanaugh and seconded by Mrs. Scullion was approved by a roll call vote of 8/0.

FINANCE RESOLUTIONS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. **BE IT RESOLVED**, that the Bills and Claims List for February 2021 and March 2021 be approved and

DCRP (Feb)	\$ 872.61
Bills & Claims Fund 10 (Feb)	\$ 952.15
Void Check (#9252)	\$ 1,500.00
Bills & Claims Fund 10 (March)	\$442,836.77
Bills & Claims Fund 20 (March)	\$ 55,035.00

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. **BE IT RESOLVED** that the TENTATIVE budget be approved for the 2021-2022 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2020-21 Total Expenditures	\$12,048,514	\$287,301	\$601,122	\$12,936,937
Less: Anticipated Revenues	\$ 1,706,884	\$287,301	\$289,851	\$ 2,284,036
Taxes to be Raised	\$10,341,630	\$0	\$311,271	\$10,652,901

3. **BE IT RESOLVED**, that pursuant to N.J.S.A. 18A:11-12, the Board of Education hereby establishes a maximum travel expenditure of \$20,000 for the 2021-2022 school year. The Business Administrator/Board Secretary shall track and record travel expenditures to ensure that the maximum travel expenditure amount is not exceeded. The maximum travel expenditure amount for the 2020-2021 school year is \$20,000 of which \$520 has been spent to date.

4. **RESOLVED** that pursuant to N.J.S.A. 18A:18A-5(a)(1), the firm of Settembrino Architects be awarded a professional services contract to provide architectural services in conjunction with a masonry wall issue as per below:

Task 1 – Probe analysis specs	\$5,000
Task 2 – Construction documents and construction administration	\$9,500
	\$14,500

Motion 1 offered by Mrs. Scullion and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 7/0/1 with Mr. Kramer abstaining.

Motions 2-4 offered by Mrs. Scullion and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 8/0.

PERSONNEL RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon

1. Move to amend the Board's resolution dated November 24, 2020, regarding the unpaid leave of absence of Tammy Yarbrough, Personal RN. Mrs. Yarbrough's unpaid leave of absence shall now be extended for the period on or about December 21, 2020 through May 4, 2021 in accordance with Article XII, Paragraphs E and F, of the collective negotiations agreement between the Board and the West Long Branch Education Association. Mrs. Yarbrough's unpaid leave days shall be counted against her entitlement to leave pursuant to the New Jersey Temporary Disability Benefits Law, N.J.S.A. 43:21-39.19(c); the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
2. Move to amend the Board's resolution dated November 24, 2020 regarding the leave of absence of Maureen Beck, BME Teacher. Mrs. Beck's leave of absence shall be for the period from November 11, 2020 with a revised ending date of March 17, 2021, in accordance with Article XII, Paragraphs E and F, of the collective negotiations agreement between the Board and the West Long Branch Education Association. Mrs. Beck shall utilize accumulated unused sick leave days from November 11, 2020 through December 14, 2020. The remainder of Mrs. Beck's leave shall be unpaid. Mrs. Beck's unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.

Motion offered by Mrs. Cavanaugh and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 8/0.

SUPERINTENDENT'S MONTHLY REPORTS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of February 2021:

<i>ENROLLMENT DATA</i>	
Pre-Kindergarten	27
Kindergarten	62
1	59
2	61
3	65
4	42
BETTY MCELMON ELEMENTARY TOTAL	316
5	61
6	50
7	62
8	70
FRANK ANTONIDES SCHOOL TOTAL	243
OUT OF DISTRICT STUDENTS	8
DISTRICT ENROLLMENT	567

2. Move to approve, upon the recommendation of the Superintendent, the following report of the Fire and Evacuation drills conducted during the month of February 2021:

School:	Betty McElmon Elementary	Frank Antonides School
Date	1. 4th 11:20 – 11:21 AM	1. 4th 11:20 – 11:21 AM
	2. 11th 10:14 – 10:16 AM	2. 11th 10:14 – 10:16 AM
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	2. SHELTER IN PLACE	2. SHELTER IN PLACE

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of February 2021:

<u>STUDENT ATTENDANCE</u>	<u># OF DAYS POSSIBLE</u>	<u># OF DAYS ABSENT</u>	<u>PERCENT ATTENDANCE</u>
Betty McElmon Elementary	5699	285	95.00%
Frank Antonides School	4372	197	95.49%

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4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of February 2021:

<u>STAFF ATTENDANCE</u>	<u>TOTAL # OF DAYS</u>	<u># OF DAYS ABSENT</u>	<u>%</u>	<u>LONG TERM LEAVE DAYS ABSENT</u>	<u>MINUS LONG TERM LEAVE %</u>
BME	544	36.5	93.29	19	96.78
FAS	665	52	92.18	33	97.14

Motion offered by Mr. Waters and seconded by Mrs. Scullion was approved by a roll call vote of 8/0.

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA

Mary Gassman

- Coming up in May

Foundation

Meaghan Cavanaugh

- None

PTA

Christine Skellinger

- None

Borough of West Long Branch Liaison

Mary Gassman

- None

Business Administrator/Board Secretary

Corey Lowell

- None

Superintendent Comments

Christina Egan

- None

PUBLIC COMMENTS:

A member of the public asked about the district's plan to go to full day instruction, which was answered by Mrs. Egan.

MOTION TO ADJOURN

Motion offered by Mr. Pringle and seconded by Mr. Waters was approved by a voice vote of 8/0 at 7:28 p.m.

Respectfully Submitted,

Corey Lowell
School Business Administrator/Board Secretary